

Protection of Personal Information Disclosure

Why Personal Information is required: Sanlam Life Insurance Limited ("Sanlam Life"), a subsidiary of Sanlam Limited, will process and protect your personal information as required by relevant laws and the Constitution of the Republic of South Africa ("RSA"). The personal information requested in this form, which may include special personal information is being collected and will be processed for the following purposes:

- underwriting and providing accurate and effective insurance cover and related value-added services;
- member communication;
- market research and statistical analysis;
- verification of the personal information provided;
- to comply with all legal and regulatory requirements, including applicable codes of conduct;
- for operational and administrative processes to protect Sanlam Life's interests.

Failure to provide the mandatory information will prejudice your insurance cover.

Changing and correcting Personal Information: You have the right to:

- Request a copy of your personal information as processed by Sanlam Life;
- Ask for an update and/or correction of your personal information;
- Lodge a complaint with the Information Regulator.

Sanlam Life may charge an administrative fee subject to prior notice of any such cost before executing the request for a copy of your personal information.

Other parties that may receive the Personal Information:

- We may share your personal information within Sanlam Limited and/or with other service providers where required for any of the purposes listed above, or with third parties where Sanlam Life is lawfully required to do so.
- We may send your personal information to service providers outside the RSA for storage or further processing on Sanlam Life's behalf. We will not send your information to a country that does not have information protection legislation similar to that of the RSA, unless we have a binding agreement with the service provider which ensures that it effectively adheres to the principles for processing of personal information in accordance with the Protection of Personal Information Act, 2013.

For more information, please refer to the [Sanlam Group Privacy Notice](#).

**Member
Quick Access
Self Service**



**Get in touch with your
retirement information**

Member Support:

You can update your contact details by registering and logging into our member portal here:

Web: <https://cp.sanlam.co.za> **or Email:** SCClientCare@sanlam.co.za **or Tel:** 086 122 3646

Important Information

- Retirement planning is very important, and you are advised to seek independent financial advice when making financial decisions.
- Where a lump sum benefit or a portion thereof is payable, a tax directive will be obtained from SARS. Payment can only be made once a tax directive has been obtained. In the event that a tax directive is declined for reasons beyond the control of Sanlam Corporate, you will need to contact SARS directly to resolve the matter.
- Please note that an administration fee will be levied against your divorce benefit in respect of each fund that has to make payment.
- Please attach a stamped bank statement or proof of banking details for the account holder (not older than three months).
- Please e-mail the completed documentation to: Divorce.SCCore@sanlam.co.za
- Contact Individual Member Support (IMS) on 080 0111 956 or send an e-mail to IMS@sanlam.co.za for support, guidance or referral to a Financial Adviser.

SECTION A: Member's personal details

Title and initials			
Full name(s)			
Surname			
RSA identity number*			<i>*Compulsory</i>
If not RSA, passport number*			<i>*Compulsory (if RSA ID used above)</i>
Date of birth*			<i>(dd/mm/yyyy) *Compulsory if Passport used</i>
Income tax number			
Postal address			Postal code
Residential address <i>(If different to above)</i>			Postal code
Contact number(s)	Cell phone		Alternative
Email			

SECTION B: Non-member spouse's personal details

Title			
First name(s)			
Surname			
RSA identity number*		<i>*Compulsory</i>	
If not RSA, passport number*		<i>*Compulsory (if RSA ID used above)</i>	
Date of birth		<i>(dd/mm/yyyy) *Compulsory if Passport used</i>	
Income tax number			
Postal address			Postal code
Residential/physical Address (if different to above)			Postal code
Contact number(s)	Cell phone		Alternative
Email			
Currently employed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If 'Yes' to the above, specify the annual income (in Rands)	R _____		

Please Note:

If you have been employed and registered for tax purposes before, please ensure to provide your tax reference number. Payment can only be made once a tax directive has been obtained from SARS. Should you indicate no tax reference number, but you are registered, our tax application will be declined, and this will delay the payment. If unsure about your tax reference number, kindly contact the SARS Contact Centre.

SECTION C: Payment option selection

Please select one of the payment options

1. Pay full benefit in cash	<input type="checkbox"/>
<ul style="list-style-type: none"> The benefit will be subject to tax 	
2. Transfer full benefit to a Pension Fund, Provident Fund, Retirement Annuity Fund, or a Preservation Fund	<input type="checkbox"/>
<ul style="list-style-type: none"> Please provide the application forms of the receiving fund separately 	
Name of approved fund	
Name of administrator	
Contact number	
Email address of fund manager	

SECTION D: Banking details

Name of account holder			
Bank name			
Account number		Branch code	
Type of account	Savings <input type="checkbox"/>	Cheque <input type="checkbox"/>	Other: _____

Please Note:

- Payments cannot be made to credit card or bond accounts, third parties or split into different accounts

SECTION E: Signature

Non-member spouse's signature		Date (dd/mm/yyyy)	
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