

# Employee Application Form

## Important note

Please complete and sign this form and return to your Broker who will submit to our administrators Kaelo on your behalf. Kaelo will only accept applications received by a broker. Applications received after the 15th of the current month will only be activated on the 1st of the following month. Dedicated Sanlam Gap email address: sanlamapps@kaelo.co.za.

## A. Applicant Details

- I do not currently have Gap Cover
- I am currently a Sanlam Gap Policyholder but wish to transfer my cover through my employer
- I currently have Gap Cover with another provider but I wish to transfer my cover to Sanlam Gap through my employer
- I currently have Gap Cover with another provider but I wish to transfer my cover to Sanlam Gap

If you have Gap Cover with another provider but wish to transfer to Sanlam Gap, please submit your proof of cover. Waiting periods may apply.

### Plan Option:

- Sanlam Gap Comprehensive
- Sanlam Gap Comprehensive with added Mediclinic Extender option

Cover Start Date: \_\_\_\_\_

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

ID Number (compulsory field): \_\_\_\_\_ Cellphone: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

### Employer Details:

Employer Name: \_\_\_\_\_

Employer Branch: \_\_\_\_\_ Employee Number: \_\_\_\_\_

Employment Date: \_\_\_\_\_

## B. Insured Party Details:

Should you have dependants, please provide us with a copy of your Medical Scheme membership certificate. Cover will apply to you, your spouse and your children. Children will only be covered until they reach the age of 27. If any of your dependants are on another Medical Scheme, please provide a copy of their membership certificate. Financially dependant parents excluded.

First Name:	Surname:	Relationship:	Date of Birth/ ID Number:	Inception Date



### C. Waiting Periods

A 3 month General Waiting Period and 12 month Condition Specific Waiting Period will be applied to voluntary membership within a corporate group. No waiting periods will apply to compulsory corporate groups. If you are transferring your cover from another Gap Cover provider with similar benefits, only the balance of the applicable waiting periods will apply.

### D. Debit Order Details

(If your employer is deducting premiums from payroll, please complete section E below)

If you are responsible for the payment of your Premium as part of an employer group, please complete the below section. If your employer is paying the Premium on your behalf, please do not complete this section. The reference reflected on your bank statement is Sanlam Gap and your Policy number.

Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Branch Name: \_\_\_\_\_ Bank Name: \_\_\_\_\_

Account Type: \_\_\_\_\_ Bank Code: \_\_\_\_\_

Premium: \_\_\_\_\_

Name and Surname of Premium Payer: \_\_\_\_\_

**Debit Order date: Please specify the date you would like for your debit order to take place each month.**

1st     7th     15th     25th     last working day

I, the Premium payer, hereby authorise Centriq to draw against the above bank account all amounts due to Centriq in terms of this insurance cover. Should the relevant Premiums be adjusted, I hereby confirm that the adjusted amount may be drawn from the above account subject to the notice period outlined in the Policy. This request is to remain in force unless cancelled by one month's written notice.

Please submit a copy of your bank statement or a bank detail confirmation letter not older than 3 months with this form.

Premium Payer Signature: \_\_\_\_\_

*Debit order deductions or Payment Terms are in Arrears or Advance  
(This is dependent on the strike date chosen. 1st, 7th, 15th is collected in advance and 25th, 31st is collected in arrears).*

### E. Employer Deduction from Payroll

Premium to be collected monthly in arrears via a company payroll deduction:

R \_\_\_\_\_

### F. Broker Details

Broker House Name: \_\_\_\_\_ Broker Code: \_\_\_\_\_

Broker Name: \_\_\_\_\_

### G. Medical Scheme Cover Detail

Medical Scheme: \_\_\_\_\_ Option: \_\_\_\_\_

Start date of medical scheme membership:

Membership number: \_\_\_\_\_

**Please note** that cover can only be granted if you are a member of a medical aid scheme and not health insurance. Health insurance policies are not medical aid schemes which are governed by the Medical Schemes Act (No. 131 of 1998)



## H. Declaration

I, \_\_\_\_\_ (full name) hereby declare that this application form, whether in my handwriting or not, is accurate and complete and forms the basis of the contract of insurance between the Insurer and myself. I hereby apply for the insurance product/s and agree to abide by its Policy rules and/or those of its Insurer and any amendments thereto which may be made from time to time. I confirm that all the information provided herein is complete and true and that I have not concealed any relevant or pertinent information that may affect the evaluation of risk considered under this Policy of cover. I understand that the provision of any false, misleading or missing information could result in my application being rejected or my Policy being cancelled or claims being rejected. Should this occur, I agree to refund all Benefit payments that I have received in relation to this Policy of insurance. I consent to Centriq Insurance, and its operators, processing, and further processing, my personal information in accordance with the Protection of Personal Information Act, for the purposes of concluding, and performing in terms of, this insurance contract.

I hereby provide irrevocable authority for Kaelo, the administrator and the Insurer to obtain any of my or my beneficiaries' medical history from any Medical Service Provider, Medical Scheme, insurance company or healthcare broker for the purposes of assessing this application for insurance as well as the underwriting of any future risk or the assessment of any claim that relates to this insurance cover. Premiums due to Centriq are payable monthly. Premiums that are in arrears will result in my Policy being suspended or possibly terminated. In the event that any Policy Benefit becomes payable subsequent to or as a result of my death, I hereby provide an irrevocable authority for such Benefits to be paid directly to my surviving Spouse or failing such circumstance to the nominated guardians or trustees responsible for the future care of my minor Children or failing either of the preceding events to my estate. Where applicable, I hereby authorise Centriq to draw against the above bank account all amounts due to Centriq in terms of this insurance cover. Should the relevant Premiums be adjusted by the Underwriters, I hereby confirm that the adjusted amount may be drawn from the above account subject to the notice period outlined in the Policy. This request is to remain in force unless cancelled by one month's written notice.

Full Name:

Signature:

Date:

## POPIA Consent

I consent to Centriq Insurance, and its operators, processing, and further processing, my personal information in accordance with the Protection of Personal Information Act, for the purposes of concluding, and performing in terms of, this insurance contract.

For further information please read our Privacy Notice, which can be found on [www.centriq.co.za](http://www.centriq.co.za)

**Once signed, this application form should be returned to your servicing Broker.**

This is not a Medical Scheme and the cover is not the same as that of a Medical Scheme.  
This Policy is not a substitute for Medical Scheme membership.

Kaelo Risk (Pty) Ltd is an authorised financial services provider (FSP 36931).  
Kaelo Risk (Pty) Ltd holds preference shares in Centriq Insurance Company Limited.  
Insurance Products are insured by Centriq Insurance Company Limited ("Centriq")  
a licensed non-life insurer and authorised Financial Services Provider (FSP 3417).

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